

Notes from Logan Community Governance Discussion Thursday 18 February 2021

Attendees – group – purpose of group

- Robyn – community member
- Fran – Logan village craft cottage – social
- Christine – Logan village craft cottage – social
- Rhonda – Spinners Weavers – sharing skills
- Marja - Spinners Weavers – sharing skills
- Iris - Spinners Weavers – sharing skills
- Maddie – Logan Council. Community capacity building and young people
- James – Pickleball Association – sport & community connections
- Joel – PCYC, youth development coordinator – engagement & unity & common ground
- Christine – Royal Enterprise at risk youth – increase self worth
- Michael – school p & c Treasurer
- Sonya – Beenleigh community garden – connectedness & health
- Chris – QFCA – support neighbourhood and community centres
- Sharon – Bethania Community Centre – connecting and filling in the gaps
- Geoff – Logan East NC
- Valarie – Loganlea CC – Connectedness, support services, homelessness
- Karen – Loganlea CC – partnerships, food hampers, all ages
- Maria – Dept of Communities – NC programs
- Helen – Griffith Uni Logan – Community Development practice, Safe by the Bay, Wynnum
- Ian – Landsborough, Morris House NC, NILS & Sunshine Coast Coalition of Community Boards
- Cheryl – Logan Village CC - Identifying gaps & adaption & relevant to change
- Andreas – Logan museum – keeper of history and artefacts
- Tina - Sunshine Coast Coalition of Community Boards
- mark - Sunshine Coast Coalition of Community Boards

Issues & Topics that participants indicated they would like discussed / to learn more about at the start of the workshop

- Updating governance practices
- Communication
- New members and coordination of groups and adherence to legal requirements
- Community members & money
- Constructive support and profile social media
- Training / constitution / understanding volunteers
- Need to know how to do things professionally but not losing our spirit
- Annual compliance schedule
- Committee – legal responsibilities & accountability
- Place to find templates for policies and procedures, manuals, WH&S / funding help for NFP
- Legal compliance with donation of items / who owns once donated?
- Is there an app or software that organisations use?

- Clarity of financial processes
 - To see if we are running our community properly
 - Other groups ways of operating governance
 - Knowledge for start up club / connections / partnerships
 - How to implement contemporary governance practices
 - Governance processes and rules
 - Consistency and organisational skills
 - Sharing knowledge
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Overview of initial discussion and handouts

- Constitution or model rules – formed by members
- Management committee appointed by members, in turn can form sub committees that usually have a terms of reference
- Lines of Authority within an organisation
- Difference between governance and operational
- Groups – can be auspiced by an organisation or be a formal part of an organisation
- Relationships
- Roles and Skills
- Enough members – help with sharing the load
- Resources – internal and external
- Sustainability – a lot of work
- Responsibilities – planning – marketing and engagement

Succession – some brainstormed ideas

- Seek diversity for fuller representation
- Each committee member is responsible for sourcing replacement
- Succession is an “aware” issue
- Use subcommittees to spread the load when it comes to this topic
- Be aware of tensions with succession and new inputs and long serving committee members that might become “entrenched”. One strategy to reduce this possibility might be to put in a time frame for turnover and be sure to acknowledge and honour contribution of longer term committee people
- Community organisations are not fiefdom’s, beware that they do not become only representative of one limited people
- Sharing the story helps attract others

Collaboration - some brainstormed ideas

- Need to do this in order to stay in touch with changes and the external environment
- You can’t know everything; collaboration is one way to know more
- Celebrate special days together eg international women’s day
- Move meetings around to other organisations

- Facebook group
- Theory of group process – Forming / storming / norming / performing (and then repeat)

Policies and Procedures - some brainstormed ideas

Places to find ideas and templates to adapt rather than start from fresh

- Ourcommunity.com
- <http://cocb.org.au/resources/board-members/> board resources and ideas from other workshops
- Moores (accessible resources)
- Neighbourhood houses Tasmania – videos and resources
- QCOSS – community door
- Interagency meetings, ask to share and share your own
- WH&S – workcover Queensland

Funding Options / Grants – brainstormed ideas

- Easy grants newsletter
- Community Grants Hub
- Logan council grants program
- Qld govt infrastructure grants program
- Community drought grant
- Community activities
- QFCA Newsletter highlights relevant grants
- ANCHA grants - \$10k
- Indigo gold grants list, subscription fee but also provides free list
- Stronger communities (commonwealth MP's)

Technology platforms to help communication across organisations / group – brainstorm ideas

- Dropbox
- Google docs
- Google G suite free for not for profits – shared calendar, messages etc
- One drive
- Infintity
- I cloud
- Website
- Facebook
- Community radio
- Cone ting our community e newsletter
- Facebook com . gp . pages
- Council diary
- My community

Question – I'm about to choose an accounting systems that is in the cloud, produces standard expected reports & is accessible for an enthusiast but not accountant trained. What does everyone use

- Xero
- MYOB
- Quickbooks

Other notes made on butcher's paper

- Mentoring – sitting in on each other's meetings can be a good way to learn and share knowledge's
- President / chairperson network group – see <http://cocb.org.au/resources/board-members/> for notes from these group discussions.